

Drop-in Care at Pacific Gas and Electric Company Children's Center

Managed by Bright Horizons

When your regular child care is unavailable, **Pacific Gas and Electric Company Children's Center** can provide an alternative.

What is drop-in care?

Effective December 1, 2017, Bright Horizons' drop-in care program allows Pacific Gas and Electric Company employees who work in the San Francisco General Office complex access to the Children's Center on a space available basis for children ages 6 weeks to 5 years old.

How does drop-in care work?

Pacific Gas and Electric Company families contact the center and specify which day(s) they need care. If there is space available, the center will confirm the request and schedule care for your child. The center is open for drop-in care Monday – Friday, 8:30 a.m. – 5:30 p.m. (excluding Company holidays). Each employee can use the drop-in care service up to 20 days per calendar year.

How much does it cost?

The cost for drop-in care for Pacific Gas and Electric Company employees is a fixed daily rate which does not vary by the age of the child or the number of hours that care is needed. **Drop in tuition is due the same day as the care scheduled.** The current rate per day, per child is \$95 and can be paid for by personal check.

Is there a registration fee?

There is no registration fee for drop-in child care at Pacific Gas and Electric Company Children's Center.

How does one get started?

Please call **Pacific Gas and Electric Company Children's Center** at 415-972-5535 or email pge@brighthorizons.com to schedule a visit.

- The staff will show you around the center and answer any questions.
- You will be given an information packet with a registration form and other details about the drop-in care program. Please note that interns, non-employee workers, and hiring hall employees are not eligible.
- You will need to complete and return the forms to the center before care is needed. Current immunization records and health screening are required.
- Once the paperwork is processed you can begin scheduling care.

Pacific Gas and Electric Company Children's Center

77 Beale Street | San Francisco, CA 94105

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